

# EAST GREENWICH BD OF ED-01501180 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	EAST GREENWICH BD OF ED-01501180	138	01/11/2024	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lea Berry 12/19/2023 07:56 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by TAMMIE ZANE 12/13/2023 08:47 AM				
	MEL report from Realtime(student data)-report shows when students leave the district-a matter of clicking the select ALL students as Active/Not active. Only selected Active students at review. Flagged by Lea Berry 12/11/2023 02:09 PM  The SFA must update the benefit issuance document(s) when there are changes in eligibility as a result of verification, resubmitted applications, new students, transferred or withdrawn students. Errors were recorded on the Eligibility Certification and Benefit Issuance Error Worksheet (SFA-1). Correct the errors indicated and record the date of correction on the SFA-1. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. I				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool) (1400H)	EAST GREENWICH BD OF ED-01501180	1400	01/11/2024	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lea Berry 12/19/2023 07:56 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by TAMMIE ZANE 12/14/2023 09:29 AM				
	A Haccp manual is presently at the Jeffrey Clark School. Employees were trained in November 2023. Flagged by Lea Berry 12/11/2023 02:10 PM				
	A copy of the written HACCP food safety plan must be available at each school.  The HACCP food safety plan was not available at Clark School.  Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Group 1: CA Count (2)		EAST GREENWICH BD OF ED-01501180		01/11/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	<p>Corrective Action Plan: Accepted by Lea Berry 12/19/2023 07:58 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by TAMMIE ZANE 12/13/2023 08:50 AM</p> <p>An updated Civil Rights Posted is hung. 12/13/23.</p> <p>I will make sure that the posters are updated every year.</p>				
	<p>Flagged by Lea Berry 12/11/2023 02:06 PM</p> <p>SFA did not have the current USDA "And Justice for All" poster displayed.</p> <p>An older version of the USDA poster was hanging. Take one of the correct posters from Samuel Mickle and hang at Clark until the new posters are mailed.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
	<p>Flagged by Lea Berry 12/11/2023 02:06 PM</p> <p>The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statement is at the following link: <a href="https://www.nj.gov/agriculture/applic/forms/Form%20213%20USDA%20Nondiscrimination%20Statement.pdf">https://www.nj.gov/agriculture/applic/forms/Form%20213%20USDA%20Nondiscrimination%20Statement.pdf</a></p> <p>The non discrimination statement on the determination letter is not the current statement and it needs to be the same font as the rest of the letter.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
	Group 2: CA Count (2)		EAST GREENWICH BD OF ED-01501180		01/11/2024

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	<p>Corrective Action Plan: Accepted by Lea Berry 12/19/2023 07:59 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by TAMMIE ZANE 12/14/2023 09:21 AM</p> <p>Verification will be verified by our certifier at time of the verification process for completion.</p>				
	<p>Flagged by Lea Berry 12/11/2023 02:08 PM</p>				
	<p>Applications selected for verification must be chosen randomly from error prone applications. If there are not enough error prone applications to meet the required sample size, the SFA must randomly select additional approved applications to meet the required number.</p>				
	<p>The application selected for verification was not error prone. If the computer system is selecting the error prone, someone needs to make sure the application selected is really error prone.</p>				
	<p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
	<p>Flagged by Lea Berry 12/11/2023 02:08 PM</p> <p>The Confirming Official must record on the Verification Tracker and the application the date of the confirmation review.</p> <p>The confirming official is for verification purposes. The job of the confirming official is to check the application selected for verification to make sure that it is determined correctly and it is error prone. If you want someone to check the applications after the determining official, have them initial and date under the determining official signature.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	JEFFERY CLARK-1460	318	01/11/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p><b>Corrective Action History</b></p>	<p>Corrective Action Plan: Accepted by Lea Berry 12/19/2023 07:56 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by TAMMIE ZANE 12/18/2023 01:03 PM</p> <p>We have corrected our POS so the students receive their meal first then enter their lunch pin. This was done prior because the students are very little and were having issues holding their tray/items and entering the Lunch number. Our serving staff made sure they walked out with a reimbursable meal.</p> <p>Attached are pictures of our correction.</p>				
	<p>Flagged by Lea Berry 12/11/2023 02:08 PM</p> <p>An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for lunch. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child. The State Agency has determined that the inaccurate counting of meals observed at lunch is an ongoing systemic problem. The meal counting system must be corrected.</p> <p>Although on day of review we did not see any incomplete meals, the system must be corrected at Clark School. The students must get there meal first and then go to the register. This is a systemic error because your system for counting the student is done prior to the meal being served.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed.</p>				

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged